**Galloway’s Trustee Role Description**

**Purpose of a Trustee**

Our Board of Trustees exists to help direct Galloway’s to achieve our mission and vision and our objectives as set out in our strategy. The role of a Trustee at Galloway’s is not an overly onerous one however, we do need Trustees who are able to commit the necessary time, have strategic vision, independent judgement, an ability to think creatively and a have a real passion for our cause. Trustees are there to ensure good governance and working alongside the Senior Leadership Team, provide strategic leadership to enable Galloway’s to achieve our objectives.

***Trustee Key Responsibilities***

* Ensuring that the Charity has a clear vision, mission and strategic direction, and is focused on achieving these.
* Ensuring compliance with the Articles and with all legal and regulatory requirements.
* Acting with integrity and only in the interest of Galloway’s Society for the Blind.
* Using Galloway’s assets reasonably and only in furtherance of the objectives set out by the Charity, avoiding activities that might place Galloway’s funds, assets or reputation at risk.
* Ensuring that the Charity’s governance is of the highest possible standard.
* Work with the Senior Leadership Team to use reasonable care and skill to ensure Galloway’s is well run and efficient.
* Acting with confidentiality and discretion.
* Ensuring they are sufficiently informed.
* To contribute specialist knowledge/skills/expertise as required by the charity and to obtain external professional advice where appropriate.
* To work collectively with other trustees, the CEO and other senior staff.
* Be an active champion of the organisation

**What do we need from you?**

* Commitment to the organisation.
* Enjoy change and the implementation of change.
* Willingness to devote the necessary time and effort and to impart the benefit of your skills and experience.
* Strategic vision.
* Good, independent judgement.
* Ability to think creatively.
* Willingness to speak your mind.
* Understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship.
* An understanding of the UK charity sector, good governance, Charity Commission, Companies House requirements, relevant legislations and statutory requirements.
* Ability to work effectively as a member of a team.
* Your leadership skills.
* Willingness to embrace the seven key principles describing our culture:
* **Deliver Excellence through service**
  + Don’t accept mediocrity, expect all colleagues, throughout the organisation, to be highly effective people
* **Embrace and Drive Change**
  + Never accept or become comfortable with the status quo, always think of opportunities for positive change, encouraging all employees to actively contribute to our decision making
* **Pursue Growth and Learning**
  + Encourage a creative environment where learning is embraced as an opportunity
* **Build Open and Honest Relationships with communication**
  + Be open, honest and direct with each other and share information openly, broadly and deliberately
* **Be mindful of how we use resources**
  + Always seeking new ways to make us more efficient
* **Be Passionate and Determined**
  + Believe in what we are doing and the people we work alongside

**Time Commitment**

The role of a Trustee requires an estimated commitment of one day every

two months with additional time required during our annual business

planning schedule.

However, the organisation can and will be flexible to ensure time given to

this role is, wherever possible, convenient for the Trustee.

*This role description describes the generic role and responsibilities of all*

*Trustees. Further details of specific roles will accompany this role*

*description.*